PRONTO-Xi

Task Intelligence

If you need a simple way to ensure complete follow through of mission critical process and tasks, PRONTO-Xi Task Intelligence is the software that lets you easily and efficiently manage your staff and workflows.

PRONTO-Xi Task Intelligence reduces the administrative overload that managers face by automating the allocation of tasks, keeping you on top of your highest priorities. It also ensures compliance to business operation standards giving managers peace of mind that mission critical tasks are acted upon. You define what type of tasks are most important to the business and PRONTO-Xi Task Intelligence follows up on your behalf and provides you with updates, helping you manage workflows quickly and efficiently.

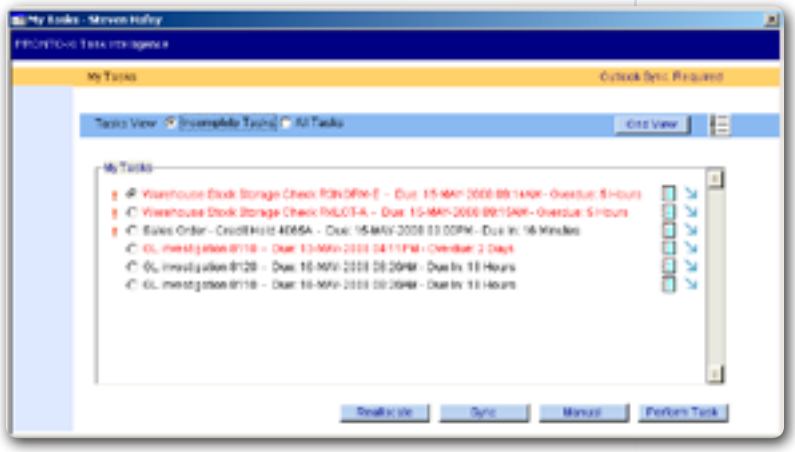
Clever tasks management

Tasks can be created automatically by events triggered in the Alert Intelligence module, or entered manually within the PRONTO-Xi Task Intelligence module.

Using PRONTO-Xi Task Intelligence you can define:

- How a user is to be notified of a task that has been assigned to them
- How much time is allocated to complete the task
- The priority of the task, on a ten point scale
- How and when a reminder to complete the task is to be sent
- When a task should be escalated to another user
- The visual feedback about the status of a task given to the user in their "My Tasks" screen.

For example, a reminder to review or approve a Purchase Order (PO) within a set time is triggered from PRONTO-Xi, with a hyperlink embedded in the reminder linking to the relevant PO. If it's not approved within the set time frame, another nominated person (such as a supervisor) is also alerted. Tasks all stay open and visible until completed.



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Key Benefits

- Better management - automatically assigns and ensures prompt follow ups for mission critical tasks
- Compliance to business standards
- Business process automation without the cost and complexity

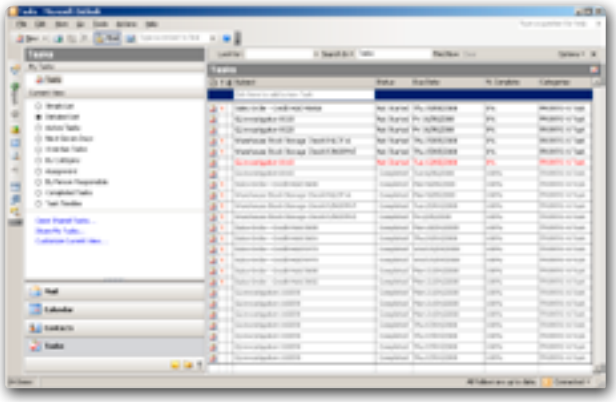
Technology

- Integration with MS Outlook
- Platform agnostic
- Available with PRONTO-Xi Phase V (660.3) and above

Ease of use and deployment

The barriers in place for businesses wanting to automate business processes are traditionally high. PRONTO-Xi Task Intelligence lowers these barriers by:

- Removing the need for programming skills
- Including a simple, intuitive interface and a single navigation model that makes setting up and completing tasks quick and simple
- Providing hyperlinks embedded in emails that link directly to screens in the ERP so that users can act on tasks quickly without having to navigate through the system
- Offering full integration with MS outlook.



PRONTO-Xi Task Intelligence is built into the ERP system which means no further implementation is required. All that is needed is to set up the business rules and you are ready to go. What's more, being fully integrated with PRONTO-Xi, all data is simultaneously updated in real-time once the tasks are completed. This ensures a seamless business process flow, so that you can experience the benefits of using PRONTO-Xi Task Intelligence straight away.

...so easy to work with™

PRONTO-Xi Task Intelligence is perfectly suited for growing businesses who want to benefit from business process automation without the cost and complexity of a full workflow management system. This is a powerful tool for any IT infrastructure and greatly enhances a company's ability to improve efficiency and effectiveness in business operations.

About **Business Computer Technologies**, Inc. (BCT)

Business Computer Technologies, Inc. (BCT) has been a premier provider of CRM/ERP solutions since 1984 and is recognized as a leading software solutions company throughout North America. With offices in Illinois, Ohio, Missouri, Kansas, and Calf and associates in Oregon, Colorado and New Jersey, BCT offers customers implementation and support anywhere in North America from over 35 certified consultants in the programming, CRM, manufacturing, distribution, accounting, network, and IT. This skill base and experience from our professional team provides our customers across North America the right people onsite; online; or on the phone when they are needed to keep your business operating.

BCT and Pronto: Value for today and for the future.

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